

Lessard-Sams Outdoor Heritage Council (LSOHC)
Tuesday, September 15, 2009
Wednesday, September 16, 2009
Room 5, State Office Building
Meeting Summary

Members Present: Chair Michael Kilgore, Lester Bensch, Darby Nelson, David Hartwell, Representative Rick Hansen, Wayne Enger, Senator Bill Ingebrigtsen, James Cox, Scott Rall, Senator Ellen Anderson, and Executive Director Bill Becker

1. Call to Order

Chair Kilgore called the meeting to order at 10:00 a.m. A quorum was present.

2. Review and Approve Agenda

David Hartwell moved to approve the September 15 meeting agenda. **Motion prevailed.**

3. Approval of August 13, 2009 Minutes

Darby Nelson moved approval of the August 13 meeting minutes as submitted. **Motion prevailed.**

4. Executive Director's Report – Becker

Bill highlighted his work, noting his attendance at several meetings in the metro area and outstate on behalf of the council. He has moved offices to a permanent location in Room 93 of the State Office Building and is in the process of hiring an administrative assistant. He reviewed the Council's upcoming meetings' schedule through May, 2010. Mr. Bensch asked whether there is an opportunity to change the November 12 date, and Mr. Rall asked if there was an opportunity to hold the November meeting dates together to accommodate less travel. The chair commented that these dates were set based on polling Council members about their schedules. He asked Bill to consider these requests, but noted they may not be able to change them to ensure a quorum. Mr. Becker distributed a copy of a memo from Governor Pawlenty's office regarding the timeline for replacing Bob Schroeder on the Council. He also distributed a new reimbursement expense form for Council members' use. The chair noted that there is continued interest from many different organizations on council activities, and requested Bill to send a presentation summary out to members for their use when asked to speak to interest groups.

5. Emerald Ash Borer Update – Department of Agriculture (MDA) – Boerboom, Friisoe

Jim Boerboom, Deputy Commissioner and Geir Friisoe, Program Manager were present to update the council on emerald ash borer activities and present MDA's plan to fulfill the obligations under the Forest Protection Reserve Fund.

Mr. Friisoe stated that to date, the Department of Agriculture (MDA) has removed one additional tree since the initial removal of 68 infested trees in St. Paul. We will continue to monitor strategically placed traps statewide for any further infested tree location and schedule removal. All work has been organized into a multi-agency incident command system led by MDA and the U.S. Department of Agriculture.

Further, we're working with DNR and the U of M to finalize the Minnesota Community Emerald Ash Borer Management Guidelines, which will provide a single set of preparedness guidelines to bring to communities throughout Minnesota. This is being accomplished with the \$125,000 direct appropriation.

The plan for the Forest Protection Grants Program (\$2,000,000), appropriated from the Outdoor Heritage Fund, would include dividing funds into two types: incident response grants for those who have it in their communities, and the remainder of funds be made available for planning and preparing the infrastructure to prepare for emerald ash borer.

Senator Anderson expressed her dismay that the process for awarding grants is progressing too slow. The process identified would allow for grants being awarded next February when she believes that the grants should have already been awarded. She stated that she has been pleased with the response from the city and the fact that Ag and DNR have been working in close partnership since last May on a comprehensive plan

Mr. Friisoe responded that he can appreciate her concern, but Agriculture is following established state grant programs policies.

In response to a question about funds directed to St. Paul, Mr. Friisoe stated that MDA is trying to divide the money up for other communities to respond in preparedness. There is no way to eliminate the disease and all attempts to eradicate have failed. It was noted that the money must be used for publicly owned protected lands so these funds will not be available if the average landowner detects EAB on his property.

Several council members stated their concern with how this appropriation from the Outdoor Heritage Fund will meet the definition under the constitutional amendment for use of these funds.

Mr. Bierboom responded that he believes by preserving ash forests or urban forests, you protect the overall environment. Trees are part of the overall ecosystem that is tied to clean water and habitat for game and fish. We are proceeding that our proposal is meeting the amendment language.

It was recommended that the chair and executive director meet with Representative Murphy as there were several hours of testimony on this issue in her committee.

6. Update on the Conservation Small Grants Program – Anderson, Tannahill and Conroy

Denise Anderson, DNR Chief Information Officer stated that the program is on schedule and asked the council to consider resurrecting the small grants subcommittee to work with DNR staff. Tom Conroy, DNR Information Officer reviewed the communication plan for this grant program. He assured the council that DNR considers this a real opportunity, and we also understand the responsibility that comes with it to communicate the program every way we can. We are using tried and true communication methods more intensively and extensively. He highlighted examples of this and noted that the next step in the communication process is to persuade folks to take steps to apply.

Leslie Tannahill stated that we are on track and the Request for Proposal is now out. This timeline will give applicants approximately 8-9 weeks to get an application submitted. The online application process will be active by the end of September. Interested folks should start by contacting their local DNR wildlife manager who will assist them through the process. Applications are due November 3. We are also working on establishing the internal review committee that will sort through grants and plan to have them awarded by mid-December.

Mr. Rall expressed concern with the current insurance requirements and questioned whether there is an opportunity for DNR to obtain a blanket insurance policy. Ms. Anderson replied that the Department of Administration Risk Management has clarified that it is not eligible to insure non state entities. However, the DNR is investigating the possibility of obtaining its own policy. Insurance will not be required on every project; it would be on a case by case basis. Mr. Rall asked that DNR clarify that on the website.

In response to a question on how will these applicants can meet the audit requirement, Ms. Tannahill stated that only organizations spending more than \$25,000 would need to provide audit information, which can include the most recent financial documents approved by their board.

Mr. Kilgore suggested staff provide a short, easy guide on the website to help folks understand the core program so they don't become initially intimidated by the amount of information.

Mr. Rall stated that the small grants committee wants to stay aware and involved in the ongoing day to day process. Bill Becker was asked to share contact information with the program staff.

Representative Hansen thanked the staff for the work they are doing, noting that there are people who don't necessarily want DNR to administer this program so they will be overly critical.

7. Accomplishment Plan Approval

Dennis Simon, DNR Wildlife Management Section Chief, presented the Accelerated Grassland Restoration and Management Accomplishment Plan (\$1,700,000) for approval. The plan contains three components. The first will complete the initial WMA site development on 1,500 acres of land acquired through the Accelerated Prairie Grassland WMA and Accelerated Wetland WMA Acquisition programs. The second segment (Roadsides for Wildlife planting) does not meet the definition, and DNR plans to meet again with MnDOT to look for some alternative sites that qualify. The third segment is prairie restoration and management on 5,029 acres (the 157 individual projects were listed in a spreadsheet).

In response to a question concerning how many additional acres in the WMA system, above the 5,029, still need some type of repair, enhancement. etc., Mr. Simon replied that DNR does not have an accurate inventory on the existing 1,485 WMAs. We are working to undertake that effort. To roughly estimate, we believe there is between 40,000-60,000 acres that need some type of management.

Mr. Simon noted that we did build into the work program about 1.5 FTE for temporary personnel to manage the contract documents, bids, etc. We are sensitive to the shortage of contractors to do this kind of work, and plan to utilize MCC contractors and any Forestry contractors looking for work.

Mr. Enger moved to approve the Accelerated Prairie Grassland Restoration and Management Accomplishment Plan, with the deletion of the Roadsides for Wildlife Section. **Motion prevailed.**

Adjourn

Chair Kilgore adjourned the business portion of the meeting at 12:00 p.m.

Council Strategic Planning and Call Development

The Management Analysis and Development Division of Minnesota Management and Budget conducted a brainstorming and facilitated planning session for the remainder of the day and Wednesday, September 16th. The results of that session, the initial framework for the next 25years of investment and the priorities and criteria for Fiscal Year 2011 recommendations are attached. The Council unanimously adopted this Call for Funding Requests.

APPROVED:

Mike Kilgore, Chair Date

Darby Nelson, Secretary Date

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Call for Funding Requests

Lessard-Sams Outdoor Heritage Council

FY 2011 Appropriations

SUMMARY

The Lessard-Sams Outdoor Heritage Council (L-SOHC) is charged with making recommendations to the Minnesota Legislature on appropriations from the Outdoor Heritage Fund (OHF). Through this Call for Funding Requests, the Council is seeking ideas on what to recommend for funding. This is a competitive process open to all who want to apply. Successful applicants will:

1. Read and understand L-SOHC's vision for each L-SOHC Section and the priority actions adopted by the Council and contained in this Call for Funding Requests,
2. Develop a request addressing those priorities,
3. Complete and electronically submit as an attachment to an e-mail, a Request for Funding Form found at WWW.LOHC.state.mn.us/funding.html, accompanied by the required material by **5 p.m., Central Standard Time, Monday, November 2, 2009** to: LSOHC@LSOHC.leg.mn,
4. On the basis of that Request for Funding, be selected by the Council to present details of the request and answer questions before the Council,
5. Be recommended for funding by the Council, and
6. Be appropriated funds in the 2010 Minnesota Legislative Session for fiscal year 2011.

This competition is open to anyone, including but not limited to city, county, state, federal and tribal government.

The Council is currently estimating it will be recommending \$55 million in appropriations from the Outdoor Heritage Fund (OHF) for expenditure in fiscal year 2011. This estimate will be revised in November, 2009.

What follows in this document is the L-SOHC's guidelines for applicants, a blank Call For Funding Request form, on which to make a request, and directions for completing the form.

TERMS OF THE FUNDING

Payment

For non-state entities, payment is reimbursement for expenses paid. The expenses must be direct to and necessary for the program or project, as determined by the state's fiscal agent, and must protect, enhance or restore prairies, wetlands, forests or habitat for fish, game and wildlife. The funds may not be used for general organization support or seeking funding from any source. They may be used for planning and evaluating habitat programs or projects paid for with the OHF, however the evaluation and planning expenses must be direct to and necessary for the program or project, as presented to the Council.

Timing

Reimbursable expenses may be incurred on or after July 1, 2010 or the date on which the L-SOHC approves an accomplishment plan. Unless otherwise provided by the legislature during the

appropriations process, the funds are available until June 30, 2012, when projects must be completed and final accomplishments reported. For acquisition of an interest in real property, funds are available until June 30, 2013. If a project receives federal funds, the time period of the appropriation is extended to equal the availability of federal funding.

SCHEDULE

October 2009

10-1-09 Call for Requests Issued

November 2009

11-2-09 Deadline for Requests to Council for consideration as 2010 session recommendations (5:00 p.m.)

11-12-09 Select Requests for Hearing in December

11-23-09 Hear Requests

December 2009

12-8-09 Hear Requests

12-9-09 Hear Requests

January 2010

01-15-10 Recommendations to Minnesota Legislature

GRANT PURPOSE AND GRANT CRITERIA

The Mission of the Outdoor Heritage Fund

The mission of the OHF, as specified in the state Constitution, is to: "protect, restore, and enhance wetlands, prairies, forests, and habitat for fish, game, and wildlife."

In pursuit of that mission, the L-SOHC will use the following definitions in the call for requests for the recommendations to the 2010 Legislature.

Restore: action to bring a habitat back to a former state of sustaining fish, game or wildlife, with an ultimate goal of restoring habitat to a desired conservation condition.

Protect: action to maintain the ability of habitat and related natural systems to sustain fish, game or wildlife through acquisition of fee title or conservation easements.

Enhance: action to increase the ability of habitat and related natural systems to sustain and improve fish, game or wildlife in an ecologically sound manner.

L-SOHC Recommendation Goal

The L-SOHC, by January 15, 2010, will recommend to the Minnesota Legislature appropriations from the Outdoor Heritage Fund that are:

- Consistent with the Minnesota Constitution and state law.
- Supported by the Legislature, the Governor and the public.
- Sure to attain the immediate objectives of the strategic framework and plan for the Outdoor Heritage Fund.
- Are priority actions identified by the Council.

Principles Guiding the L-SOHC Process for Developing OHF Expenditure Recommendations

This competition will:

1. Be transparent to and accessible by the public.
2. Protect and advance the public interest.
3. Recommend expenditures for protection, enhancement, and restoration projects that are grounded in science and reflect "best practices" for resource management.
4. Take into account existing conservation planning efforts and delivery systems.
5. Encourage efficient and effective conservation solutions.
6. Be understandable by the public.
7. Over time, attempt to ensure conservation benefits are broadly distributed across the L-SOHC Sections, consistent with scientific principles and priorities identified in the state's species-, habitat-, and resource-specific plans as well as its statewide conservation plans.
8. Provide opportunities for, and consider, public input.

Minimum Qualifications and Request Attributes

The L-SOHC will only consider funding requests that:

1. Are consistent with the uses of the OHF as specified in Article XI of the Minnesota Constitution and Minnesota Statutes and Laws.
2. Show the ability to produce significant, measurable, and enduring resource and/or habitat outcomes.
3. Clearly identify specific resource and/or habitat outcomes, performance measures, and a plan for measuring, evaluating and publicly reporting these outcomes over time.
4. Reflect the best available science regarding resource and/or habitat enhancement, restoration, and protection.
5. Where possible and appropriate use native plant material.
6. Restore or enhance resources only on property under permanent protection of public fee ownership or conservation easement. This includes tribal lands under federal trust arrangements.
7. Identify funding necessary to fully implement the project/program(s), and have a plan to sustain the resource and/or habitat outcomes specified, including a plan to finance the necessary activities.
8. Limit the state's exposure for additional funding for the project.
9. Have a process for ensuring transparency and access to information about the project/program in all stages of project/program implementation.
10. Show the ability to produce significant, measurable, and enduring habitat outcomes.
11. Seek funding to supplement (not replace) customary or usual funding sources.
12. Only acquire permanent easements, if proposing less than fee simple acquisition in real property.
13. Ensure that land acquired by fee with money from the OHF is open to the public taking of fish and game during the open season unless otherwise provided by law.
14. Commit to erect and maintain signage, consistent with Minnesota Laws 2009, Chapter 172, Article 5, Section 10, crediting the OHF with support for protected, restored, or improved resources.
15. Commit to replace OHF protected resources converted to a use other than that intended in the OHF appropriation with land of at least equal market value that is in a reasonably equivalent location and reasonably equivalent useful conservation purpose.
16. Agree to not transfer the public interest in OHF fee and/or easement protected land without written approval.
17. Are associated with established land acquisition programs, if the request is to acquire fee simple title or a permanent conservation easement of real property.
18. Are associated with established land acquisition programs that use explicit criteria for evaluating the parcel's habitat potential, if the request is to acquire an interest in real property.
19. Are for a minimum of \$150,000.

The Council will also use these minimum screening criteria. They must be met by requesting organizations. Requesting organizations must:

1. Have a record of successful management and implementation of project/program(s) similar in scale, scope, and complexity to the project/program(s) being requested.
2. Have demonstrated the ability to identify and establish the financial and managerial controls needed to successfully and fully implement the proposed project/program.
3. Have an up-to-date external financial audit with no serious negative findings.

STATEWIDE PRIORITY CRITERIA

The L-SOHC will give priority consideration to requests that:

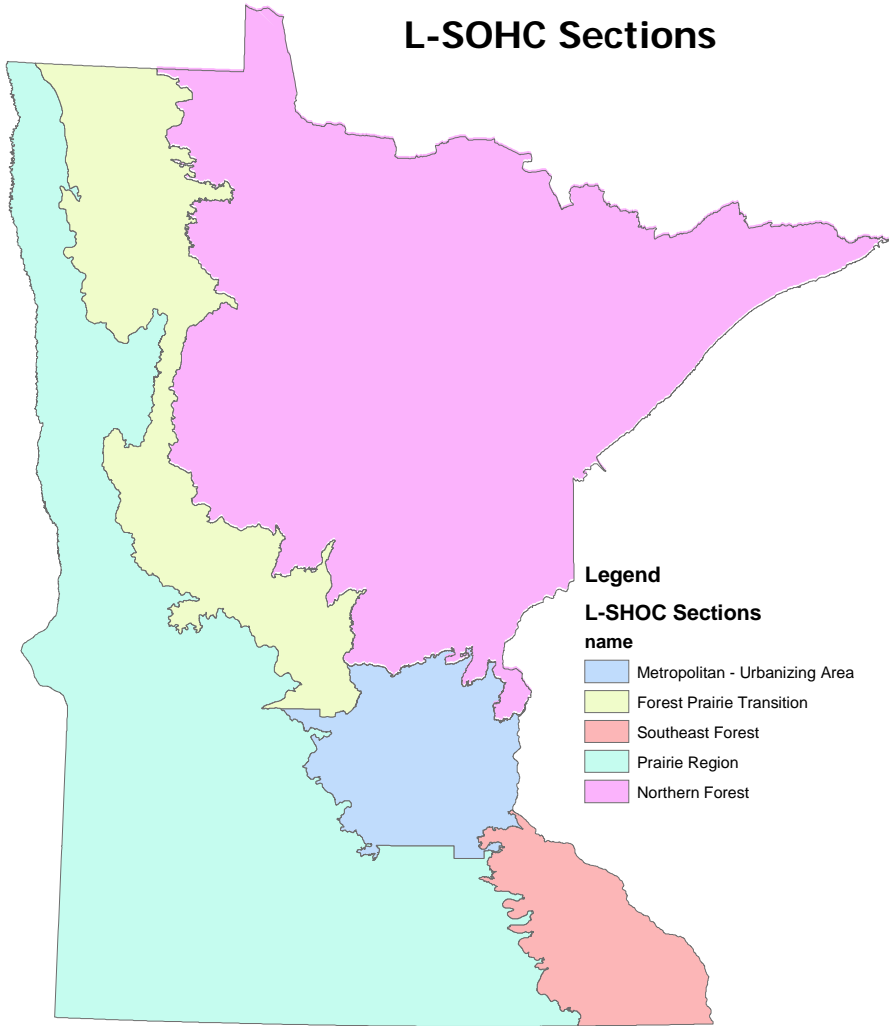
1. Are ongoing programs addressing actions and targets of one or more of the L-SOHC Planning Sections.
2. Produce multiple conservation benefits.
3. Are able to leverage effort and/or other funds to supplement any OHF appropriation.
4. Allow public access. This comes into play when all other things about the request are approximately equal.
5. Address conservation opportunities that will be lost if not immediately acted on.
6. Restore and enhance state-owned WMAs, AMAs, and SNAs.
7. Use a science-based strategic planning and evaluation model to guide protection, restoration and enhancement, similar to the United States Fish and Wildlife Service's Strategic Habitat Conservation model.
See websites below for discussion of Strategic Habitat Conservation
<http://www.fws.gov/science/doc/SHCTechnicalHandbook.pdf>
http://www.docstoc.com/docs/document-preview.aspx?doc_id=699866
8. Consider locations of state endangered, threatened and special concern species; habitats for species of greatest conservation need as identified in the Minnesota State Wildlife Action Plan; and Minnesota County Biological Survey data on sites of biodiversity significance.
9. Provide Minnesotans with greater public access to outdoor environments with hunting, fishing and other outdoor recreation opportunities

The above statewide criteria will be used by L-SOHC members to evaluate proposals.

SUBSTATE REGIONS TARGETS AND PRIORITY ACTIONS

L-SOHC Sections

Minnesota Law specifies “The council shall use the regions of the state based upon the ecological regions and subregions developed by the Department of Natural Resources and establish objectives for each region and subregion to achieve the purposes of the fund outlined in the state constitution.” For purposes of developing the framework that will be used to guide expenditures from the OHF over the next 25 years, the Council has identified five Lessard-Sams Outdoor Heritage Council Sections (L-SOHC Sections). These are an aggregation of the state’s ten Ecological Sections (see Figure 1). These Sections are:



Section Vision and Priority Actions

Beginning on the next page are the priority actions for each L-SOHC section. These and the preceding statewide criteria will be used by the L-SOHC to evaluate Requests for Funding. The Request for Funding Form addresses these Section priority actions, along with the statewide priority criteria. (Part B and Part G, Table 2) Make sure you address statewide priority criteria and section priority actions when you complete these two parts.

Lessard-Sams Council Funding Outcomes and Priorities

Northern Forest Section

Northern Forest Section Vision:

The Council's vision for the Northern Forest Section contains a clear view of the desired future condition for the section's forest lands, lakes and wetlands, and wildlife habitat.

Forestland should be universally accessible for forest management purposes as well as protected from development and fragmentation. Private in-holdings in public forests and key properties for habitat and stand management, adjacent to existing ownership should be acquired, with an eye toward ensuring no net loss of forestland. Of special concern is the condition of brushlands within the forestlands. These lands, along with early successional forest habitat are crucial for game species and non-game species and need restoration and enhancement work so as to ensure ample availability of this habitat type.

Lakes and wetlands supporting healthy fish populations are fundamental to the future of the Northern Forest Section. Lakes and streams with protected shoreland and restored watersheds, will produce quality warm and cold-water aquatic systems. Those resources will provide the aquatic habitat required to support excellent fish populations and other aquatic organisms.

The Northern Forest Section is home to both cherished and unique Minnesota wildlife populations. It is imperative that the wildlife habitat of this Section support those populations. Healthy wild rice wetlands and shallow lakes that provide important habitat for a wide range of game and non-game wildlife which are clearly front and center in the Council's vision. We could well see the region's wild rice production as the world's leading crop, year in and year out. These and other key habitats are envisioned to protect habitat for endangered, threatened and species of special concern and more common wildlife.

Priority Actions for the Northern Forest Section Recommendations to the 2010 Legislative Session:

1. Protect shoreland and improve critical habitat on wild rice lakes, shallow lakes, cold water lakes, streams and rivers, and spawning areas.
2. Protect forest land through acquisition or easement, to prevent parcelization and fragmentation and to provide the ability to access and manage landlocked public properties.
3. Restore and enhance habitat on existing protected properties, with preference to habitat for rare, endangered or threatened species identified by the Minnesota County Biological Survey.

Forest/Prairie Transition Section

Forest/Prairie Section Vision:

The Council's future for the Forest/Prairie Transition Section envisions diverse and productive remnant tracts of native prairie, forests grasslands, wetlands, lakes and rivers, and their associated fish and wildlife habitat.

The Council sees a future when ample grasses and other vegetation on shorelands and higher in the watershed keeps water on the land. This will yield clean lakes and streams, steady lake and stream levels,

and improved aquatic vegetation, providing a plentiful supply of habitat for fish, game and wildlife in the Section, especially habitat for waterfowl and upland birds.

These rivers and streams and their surrounding vegetation will provide corridors of habitat including intact areas of forest cover in the eastern reaches of the Section, and large wetland/upland complexes in the more westerly areas. These wetland/upland complexes will consist of native prairies, restored prairies, quality grasslands and restored shallow lakes and wetlands.

Priority Actions for the Forest/Prairie Transition Section Actions for Recommendations to the 2010 Legislative Session:

1. Protect enhance and restore wild rice wetlands, shallow lakes, wetland/grassland complexes, and shoreland that provide critical habitat for game and non-game wildlife.
2. Protect, enhance and restore rare native remnant prairie.

Southeast Forest Section

Southeast Forest Section Vision

The Council recognizes the Southeast Forest Section of Minnesota is a unique place, largely untouched by recent glaciers that covered most of Minnesota. The underlying karst geology and overlying remnants of the Big Woods are not found elsewhere in Minnesota. The ages have left a legacy of warm and cold water streams and rivers, floodplains, hardwood forests, remnant bluffland prairies, and striking topographic relief that provides diverse habitat worthy of protection.

In the forested parts of the Southeast Forest Section the Council sees a future of restored and protected oak savanna and mixed deciduous forest lands making up large blocks of protected property, accessible for resource management purposes.

The cold and warm water streams of the region will be protected and enhanced by work in and along streams as well as work streamside to the top of the watershed to slow runoff and keep aquatic habitat clean and productive, with prolific fish, game and wildlife populations.

Southeast Forest Section wildlife habitat will be found in large corridors and complexes of restored and protected, biologically diverse habitat typical of the un-glaciated region. As a result the Section's endangered or threatened species will find habitat, such as goat prairies, in which to survive, alongside more common species of interest to Minnesotans. The Mississippi River and associated floodplain and bluffs, as well as the feeder streams will be an important part of this network of corridors and complexes.

Priority Actions for the Southeast Forest Section Recommendations to the 2010 Legislative Session:

1. Protect forest habitat through acquisition in fee or easement, to prevent parcelization and fragmentation and to provide the ability to access and manage landlocked public properties.
2. Protect, enhance and restore habitat for fish, game and non-game wildlife in rivers, cold water streams and associated upland habitat.
3. Protect, enhance and restore remnant goat prairies.

Prairie Section

Prairie Section Vision

The Council sees the future of the Prairie Region as vital to the future of waterfowl, grassland birds and other wildlife dependent on native and restored prairies, shallow lakes and wetlands, grasslands and other habitat of the Section. A unique component of this section are the prairie rivers, large and small, from the Red and Minnesota Rivers to their tributaries in adjacent watersheds, where the future aquatic habitat is enhanced by an increased density of grassland/wetland habitat.

This is the location of much of the remaining, unplowed native prairie and the Council believes these remaining tracts should be perpetually protected. Where possible these remnant native prairies ought to be part of large complexes, as large as nine square miles in size, of restored prairies, grasslands and wetlands that create buffers to the native prairie and the density of habitat needed by fish, game and wildlife. Key core parcels should be set aside as areas managed for game species as well as refuges for fish, game or wildlife, or endangered or threatened species, including extremely uncommon Minnesota species with unique or highly specific habitat requirements.

The Prairie Sections waters will have benefitted from revitalized and expanded shoreland buffers and work to enhance shallow lake productivity for a variety of shorebirds and waterfowl. As a result of concentrated work of this type, combined with restored and enhanced upland habitat, historically significant resources for migratory waterfowl, such as the Heron Lake and Swan Lake Watersheds will once again be important areas for all kinds of migrating birds. Likewise the Red River Valley will provide abundant wildlife habitat.

The Prairie Section is the home to a large portion of the state's wildlife-related lands. The Council sees these being fully productive in the future, as the result of restoration and enhancement of native prairie, grassland and associated waters, including the shallow lakes of the Section.

In the southeastern part of the Section there are precious remnants of the Big Woods and oak savanna that will be protected.

Priority Actions for the Prairie Section Recommendations to the 2010 Legislative Session:

1. Protect wetland/upland complexes, or convert agricultural lands to wetland/upland to enhance or restore existing habitat complexes.
2. Protect, enhance and restore remnant native prairie, Big Woods forests and oak savanna.
3. Restore or enhance habitat on public lands.
4. Protect, restore and enhance shallow lakes.

Metropolitan Urbanizing Area Section

Metropolitan Urbanizing Section Vision

The Council's vision for the Metropolitan Urbanizing Section is a network of natural lands in the Section providing wildlife habitat, quality fisheries, especially cold-water fisheries and a forest land base that contributes to the habitat picture.

These natural lands in the Metropolitan Urbanizing Section include complexes of restored and perpetually protected wetlands, prairies, and forests, providing habitat benefits and access. These will have core areas with protected highly biologically diverse wetlands and plant communities including native prairies. Where

possible, the habitats will connect, making corridors for wildlife and species in greatest need of conservation, and hold wetlands and shallow lakes open to public recreation and hunting. The Section's game lakes will be significant contributors of waterfowl, due to efforts to protect uplands adjacent to game lakes. In the corridors, the streams, rivers and lakes will be protected by vegetative buffers along riparian areas. Remnant oak savanna will be protected and its health restored, as will forests contributing to quality fisheries. As a result cold-water streams and lakes will provide high quality fisheries within an hour's drive of the majority of the state's population. Where possible, invasive species will have been permanently eradicated.

Priority Actions for the Metropolitan Urbanizing Area Section Recommendations to the 2010 Legislative Session:

1. Protect, enhance and restore remnant native prairie, Big Woods forests and oak savanna with an emphasis on areas with high biological diversity.
2. Protect habitat corridors, with emphasis on the Minnesota, Mississippi and St. Croix rivers (bluff to floodplain).
3. Enhance and restore coldwater fisheries systems.

REQUEST FORMAT

Your Request for Funding will be combined with all others received, so it is important you follow these instructions.

1. 8 1/2" x 11" pages; 11 pt Arial is the only font acceptable.
2. Project Title must be clearly marked on top of each page.
3. Page numbers must be centered in the footer of each page
4. The Request for Funding Form in this packet must be used.
5. No organization logos, trademarks or similar graphics may be inserted or embedded in the request.
6. Applicants must use the state map base supplied in the Request for Funding Form.
7. Applicants must use the Request for Funding Form beginning on page 10 of this document.

APPROVED BY COUNCIL, SEPTEMBER 16, 2009

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**Request for Funding Form
Lessard-Sams Outdoor Heritage Council
Fiscal Year 2011**

Directions: Complete a copy of the Word version of this form and e-mail to LSOHC@LSOHC.leg.mn by 5 p.m. Central Standard Time, November 2, 2009.

DO NOT INSERT ART OR OTHER GRAPHIC FILES IN YOUR REQUEST FORM ACCEPT AS PROVIDED IN PART K, THE MAP.

You can find the Word version this form at WWW.LOHC.state.mn.us

Program or Project Title:

Date:

Manager's Name:

Title:

Mailing Address:

Telephone:

Fax:

E-Mail:

Web Site:

Funds Requested (\$000s)	Council Funding Request	Out-Year Projections of Needs		
		FY 2012	FY 2013	FY 2014
		<i>For programs that may want to request OHF funds in future recommendation rounds, complete the columns below. One time requests enter zeros in all 3 fiscal years</i>		
Outdoor Heritage Fund	0	0	0	0

A. Summary Summarize your project or program in 2-3 sentences. Typically, the paragraph should start with "Our program will." and follow with the impact on forests, wetlands, prairies or habitat for fish, game and wildlife. Then continue with methods for achieving the promised impacts

B. Background Information

Provide additional explanation of the recommended project or program by answering these questions:

- 1. What is the problem or opportunity being addressed?**

- 2. What action will be taken?**

3. Who will take action and when?
4. How will you coordinate this program with the other Constitutional Funding?
5. What specific habitat changes will occur if this item is funded? Be specific about and list multiple benefits if they exist.
6. When do you expect to see these changes?
7. Will your Outdoor Heritage Fund dollar request complete the planned accomplishments?
 YES NO
If not, how will you finance completion?
8. How will you pay for the maintenance of the accomplishments?
9. How does this action directly restore, enhance, or protect prairies, wetlands, forests or habitat for fish, game, and wildlife?
10. If you are restoring or enhancing property, is the activity on permanently protected land?
 YES NO
If yes briefly describe the kind of protection.
11. How will you ensure transparency and provide information about your work and use of Outdoor Heritage Fund dollars.
12. Why will this strategy work?
13. Who might make decisions that assist or work against achieving the expected impact program?

14. If this is acquisition of land, has the local government formally approved the acquisition?

_____ YES

_____ NO

15. If this is fee simple acquisition of land, is the land free of any other permanent protection such as a conservation easement?

_____ YES

_____ NO

16. If this is an easement acquisition, will the eased land be open for public use?

_____ YES

_____ NO

If so what kind of use?

17. If easement acquisition, will the easement be a permanent conservation easement as described in MS 2009, Chapter 84C.01, specifically protecting the natural resource values of real property forever?

_____ YES

_____ NO

18. If you are proposing funding for a new or ongoing program how long into the future do you expect this program to operate?

_____ Years

19. Which planning sections will you work in? Check all that apply in the list below.

_____ Northern Forest

_____ Forest/Prairie Transition

_____ Southeast Forest

_____ Prairie

_____ Metropolitan Urbanizing Area

20. Does the request address an urgent conservation opportunity that will be lost if not immediately funded?

_____ YES

_____ NO

If yes, please explain.

21. Does the request restore and/or enhance habitat on existing state-owned Wildlife or Aquatic Management Areas or Scientific and Natural Areas?

_____ YES _____ NO

If Yes, list the names of the AMAs, WMAs and/or SNAs and the acres to be restored and/or enhanced.

22. Is this request based on assessment through a science based strategic planning and evaluation model similar to the United States Fish and Wildlife Service's Strategic Habitat Conservation model?

_____ YES _____ NO

If yes explain the model briefly.

23. Explain the scientific foundation for your project, and the benefits it will produce.

24. How do you set priorities? *(Be sure to list the criteria you use and the weight you give each one.)*

C. Relationship to the *Minnesota Conservation and Preservation Plan* and Other Published Resource Management Plans *What published resource management plan features this action as a priority for Minnesota. Please state the priority, the name of the plan(s).*

D. Budget *Please, in the table below, describe how you intend to spend the requested funds.*

Budget Item	Fiscal Year 11	Fiscal Year 12	Fiscal Year 13
Personnel			
Contracts			
Equipment/Tools/Supplies			
Fee Acquisition			
Easement Acquisition			
Easement Stewardship			
Professional Services			
Travel			
Additional Budget Items			
TOTAL			

E. Personnel Details *In the space below list the names, titles and anticipated program funds to be paid by this recommendation. If you will need to fill a position just list the title and amount.*

Title	Name	Amount.
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F. Leverage *In the table below list the sources and amounts of leverage you anticipate by fiscal year you anticipate receiving it.*

Source of Non-State Leverage	Fiscal Year 11	Fiscal Year 12	Fiscal Year 13
TOTAL			

G. Outcomes:

- 1) *In the first table below, quantify the outcomes you plan to achieve with the recommended funds.*
- 2) *In the second table show list the sections where outcomes will occur.*
- 3) *In the third table, allocate your recommended funds to each cell with outcomes listed in table 1.*
- 4) *In the fourth table show the leverage to be applied to each cell with outcomes listed in table 1. and*
- 5) *If you have any outcomes listed in the “protect” row in table 1, account for them according to the type of acquisition and PILT status in table 5*

Table 1 Accomplish- ments	Wetlands	Prairies	Forests	Habitats for Fish, Game and Wildlife
Restore	<i>Restore 10 Drained wetland complexes (est. acreage = 1000 acres total)</i>	<i>Restore 100 acres</i>		<i>Restore 1 Shallow lake</i>
Protect		<i>Protect 50 acres of remaining native prairie</i>	<i>Protect 25 acres of riparian woodlands</i>	<i>Protect 10 miles of habitat buffers along streams</i>
Enhance	<i>Ecological function on five acres of wetland by breaking tile</i>	<i>Enhance native prairie by planting native seed stock on 40 acres</i>		

Table 2 Sections Impacted and Impact Quantifier	Wetlands	Prairies	Forests	Habitats for Fish, Game and Wildlife
Restore	<i>Prairie/Forest Transition (100 acres)</i>	<i>Prairie/Forest Transition(10 acres)</i>		<i>Northern Forest (1 lake)</i>
Protect		<i>Metropolitan Urbanizing Area(20 acres) Hennepin (60 acres) Prairie (50 acres) Carver (25 acres)</i>	<i>Carver (25 acres)</i>	<i>Southeast Forest (10 miles)</i>
Enhance	<i>Prairie (900 acres)</i>	<i>Prairie (25 acres)</i>		

Table 3 Recommend Fund Allocation	Wetlands	Prairies	Forests	Habitats for Fish, Game and Wildlife
Restore	<i>\$50,000</i>	<i>\$30,000</i>		<i>\$10,000</i>
Protect		<i>\$150,000</i>	<i>\$200,000</i>	<i>\$400,000</i>
Enhance	<i>\$5,000</i>	<i>\$1,000</i>		

Table 4 Leverage \$	Wetlands	Prairies	Forests	Habitats for Fish, Game and Wildlife
Restore	<i>\$10,000</i>	<i>\$0</i>		<i>\$0</i>
Protect		<i>\$50,000</i>	<i>\$10,000</i>	<i>\$25,000</i>
Enhance	<i>\$0</i>	<i>\$0</i>		

Table 5 Acquisition Data	Wetlands	Prairies	Forests	Habitats for Fish, Game and Wildlife
Acquired in Fee with State PILT Liability				<i>5 miles of shoreline with acquisition value of \$1,000,000</i>
Acquired in Fee without State PILT Liability		<i>100 acres for \$500,000</i>		
Permanent Easement			<i>10 acres for \$1,000</i>	

H. Accomplishment Time Table Using the headings below, include a clear statement of how much of what is being accomplished and when. Attach a map showing where accomplishments are anticipated. Accomplishments should clearly restore, enhance or protect forests, wetlands, prairies and habitat for fish, game and wildlife.

Milestone	Date	Measure
<i>Example: Identify prairie for restoration</i>	<i>February 1, 2010</i>	<i>2000 acres</i>
<i>Example: Complete initial prairie restoration</i>	<i>October 30, 2010</i>	<i>1000 acres</i>
<i>Example: Complete second prairie restoration</i>	<i>October 30, 2011</i>	<i>1000 acres</i>

I. Relationship to Your Current Budget
 Use this section to put the OHF request into financial context. What percent of your current fiscal year base budget is this request? Provide the current fiscal year base budget and the percent this request from the OHF represents.

You need to show how this funding will supplement your current base budget and not replace your customary or established patterns of funding.

If you currently have any unspent/unprogrammed state dollars? List the source and the amount.

J. How Will the Habitat Improvements Be Sustained?

Your use of Outdoor Heritage Funds needs to create lasting habitat improvement. Please describe how you plan to ensure lasting improvement and how you will finance that plan.

If you are proposing easement acquisition explain how you will pay for perpetual easement stewardship.

If you are proposing acquisition explain how you will pay long-term costs such as property taxes or related payments.

K. Attach a list of your projects listing their county location and edit the map map of Minnesota on the next page to show each project as a symbol.

Double left click to bring up the map editor. Symbols should be on the left side of the pop-up banner at the top of your screen or at the bottom left depending on your software

If you can't bring up the interactive map editor follow these instructions:

1. Make a paper copy of the map,
2. By hand place symbols on the map corresponding to the location of the projects in your proposal,
3. Scan the marked map to a pdf, and
4. Insert the marked pdf map as the last page in your submission.

L-SOHC Sections

