

# Lessard-Sams Outdoor Heritage Council

**MEMO:** Agenda Item #12  
**DATE:** July 25, 2023  
**SUBJECT:** Proposal Evaluations and Hearing Selection  
**PRESENTER:** LSOHC Staff

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## Suggested Action/Motion:

The Council should discuss and decide:

1. Proposal Selection – Selection of proposals to present at the August 28 - 30, 2023 hearings.
2. Hearing format – Define time allotted to presentations during hearings (15 or 20 min. each)

## Background:

August 28 - 30, 2023 are the scheduled dates for the Council to hear proposal presentations seeking appropriation of OHF monies available beginning July 1, 2024. 53 project proposals were received. The Council now must decide the scope and structure of the hearing days. Over the past four (4) years, presentation length has been 15 total minutes per presentation (10-minute presentation, 5 min. of Q & A). Prior to that, 20 minutes per presentation was utilized.

Examples of 15-min & 20-min hearing schedules:

Number of Proposals	Length of Hearing	# of hours	# of days
53*	15 minutes	18.5 hrs. with breaks** plus 45 min discussion at end of each day	Day 1: 8:30 am – 6:00 pm Day 2: 8:30 am – 5:30 pm
53*	20 minutes	22.75 hrs. with breaks** plus 45 min discussion at end of each day	If 2 days of hearings, a 2 hour evening session would need to be added to each day. Or, a third ½ day session would be needed.

\*Includes DNR Contracts Management and Restoration Evaluations.

\*\*Breaks include lunch (75 minutes) and morning/afternoon breaks (15 minutes each)

## Suggested Procedure:

Councilmembers discuss the dates and format of the fall proposal hearings. Councilmembers discuss proposal scoring as well as which proposals they feel should be invited to present at the hearings and which, if any, proposals should be omitted.

**Attachments:**

- Sample 2-day Schedule
- Electronic Proposal Binder
- Combined and Individual Councilmember Scoring Sheets & Comments