

MINUTES
Lessard-Sams Outdoor Heritage Council (LSOHC)
Proposal Criteria / Scoring Subcommittee
October 31, 2022
Remote Meeting – Zoom, pursuant to MS 13D

Call to Order: Chair David Hartwell called the meeting to order at 9:32am.

Members Present

David Hartwell (Chair)
Dudley Edmondson
Kristin Eggerling
Rep. Josh Heintzeman
Ashley Peters

Members Absent

NONE

A quorum was present.

1. Review and Approve Agenda: Councilmember Ashely Peters made a motion to approve the agenda – **Motion Prevailed**

2. Conflicts of Interest Reported: No conflicts of interest were reported.

3. Discussion: OHF Proposal Criteria/Scoring: Executive Director Mark Johnson, Assistant Director Joe Pavelko, and Project Analyst Manager Sandy Smith gave the subcommittee a historic overview of the proposal criteria and scoring requirements and process. Council discussion followed.

- Staff was directed to create a survey for Program Managers to give anonymous feedback on the proposal process.
- Subcommittee members were directed to revise the current criteria as they see fit and submit their revisions to Executive Director Johnson for circulation to all subcommittee members prior to the next subcommittee meeting.
- Staff was directed to make draft adjustments to both the Call for Funding Request and the Proposal Template based on feedback given in the current meeting. These adjustments will be discussed at the next subcommittee meeting.

4. Public Comments: Public Comments were not discussed at this meeting.

The meeting was adjourned at 11:05am.

APPROVED:

David Hartwell, Chair

Date

Kristin Eggerling, Secretary

Date