

**MINUTES**  
**Lessard-Sams Outdoor Heritage Council (LSOHC)**  
**June 23, 2022**  
**Hybrid Meeting – State Capitol 120/ Zoom, pursuant to MS 13D**

**Call to Order:** Chair David Hartwell called the meeting to order at 8:05am.

**Members Present**

David Hartwell (Chair)  
Ron Schara (Vice Chair)  
Sen. D. Scott Dibble  
Rep. Rob Ecklund  
Kristin Eggerling  
Rep. Josh Heintzeman  
Mark Holsten  
Sen. Andrew Lang  
Ashley Peters  
Tom Saxhaug  
Jamie Swenson

**Members Absent**

Dudley Edmondson

A quorum was present.

**1. Review and Approve Agenda:** Councilmember Saxhaug made a motion to approve the agenda – **Motion Prevailed**

**2. Review and Approve Minutes:** Chair Hartwell noted that he would like to amend the draft minutes from May 25, 2022 as follows.

Remove the last two sentences under item number six originally reading:

“Chair Hartwell advised the Council that he had instructed staff to notify Project Managers whose projects would be receiving the 2.53% increase in funding that it would be the preference of the Council that Project Managers avoid using the additional 2.53% to disproportionately increase their staff and direct support services costs. Council discussion followed.”

and instead inserting the following:

“Chair Hartwell advised the Council that he had instructed staff to notify Project Managers whose projects would be receiving the 2.53% increase in funding that the Council would not be excited to see and disproportionate increase in their staff and direct support services costs. Council discussion followed.”

Councilmember Eggerling made a motion to amend the minutes from May 25, 2022 as suggested by Chair Hartwell, and approve the minutes as amended – **Motion Prevailed**

**3. Conflicts of Interest Reported:** No new conflicts of interest were reported by Councilmembers. Previous reports of conflicts still stand.

**4. Chair's Comments:** Chair Hartwell expressed gratitude to staff and partners for organizing the previous day's field tour.

**5. Executive Director's Report:** Executive Director Mark Johnson provided information for the Council on two different project dedication invitations that had been received by members. Mr. Johnson also gave the Council a recap of 2022 DNR Round Table.

**6. Thoughts from OHF projects tour, 6/22/2022:** Chair Hartwell provided space for members who had participated in the prior day's field tour to share their thoughts and impressions. Additionally, Executive Director Johnson provided an overview of the tour for those who were unable to attend. Council discussion followed.

**7. Review & Approval of ML2022/FY2023 Accomplishment Plans:** Project Analyst Manager Sandy Smith provided the Council with information on the ML2022/FY2023 Accomplishment Plans currently before the Council for approval. Assistant Director Joe Pavelko gave the Council additional information regarding the specific easement evaluation language in Dakota County's Accomplishment Plan. Council discussion followed.

**Action:** Councilmember Saxhaug made a motion to approve the ML2022/FY2023 amended Accomplishment Plans before the Council.

A roll call vote was taken.

AYE:

Hartwell

Schara

Sen. Dibble

Rep. Ecklund

Eggerling

Rep. Heintzeman

Holsten

Sen. Lang

Peters

Saxhaug

Swenson

NAY:

ABSENT:

Edmondson

11 AYES, 0 NAYS, 1 ABSENT – **Motion Prevailed**

**8. Request for Conveyance; ML2012, Ch. 264, Art. 1, Sec. 2, Subd. 2(a) MN Buffers for Wildlife & Water Ph 2:** Executive Director Johnson gave the Council an overview of an easement conveyance request before the Council on behalf of MN BWSR and stated that the conveyance was noncontroversial and supported by MN BWSR.

**Action:** Rep. Heintzeman made a motion to approve the ML2012, Ch. 264, Art. 1, Sec. 2, Subd. 2(a) MN Buffers for Wildlife & Water Ph 2 conveyance currently before the Council.

A roll call vote was taken.

AYE:  
Hartwell  
Schara  
Sen. Dibble  
Rep. Ecklund  
Eggerling  
Rep. Heintzeman  
Holsten  
Sen. Lang  
Peters  
Saxhaug  
Swenson

NAY:

ABSENT:  
Edmondson

11 AYES, 0 NAYS, 1 ABSENT – **Motion Prevailed**

**9. Revenue transfers (97a.056, subd 22 b(3)):** Executive Director Johnson gave the Council an overview of the current OHF revenue transfer process, and stated that the process requires that all revenues acquired on OHF funded projects are required to be reported to the DNR Office of Grants Management and to the Council, and noted that net revenues are currently required to be returned to the Office of Grants Management 60 days after the availability of the related appropriation ends. Mr. Johnson stated that final reports are due 90 days after the availability of appropriation end, and noted that DNR Grants Management is requesting that the revenue return timeline be shifted from 60 to 90 days as well in order to better align both processes. Council discussion followed.

**Action:** Rep. Heintzeman made a motion to approve allowing DNR Grants Management staff to have grantees report and return net revenues, under Subdivision 22, approximately 90 days after the end of their appropriation availability in conjunction with their final reports.

A roll call vote was taken.

AYE:  
Hartwell  
Schara  
Sen. Dibble  
Rep. Ecklund  
Eggerling  
Rep. Heintzeman  
Holsten  
Sen. Lang  
Peters  
Saxhaug  
Swenson

NAY:

ABSENT:  
Edmondson

11 AYES, 0 NAYS, 1 ABSENT – **Motion Prevailed**

**10. Fee Title & Easement acquisitions with OHF monies:** Executive Director Johnson gave the Council an overview of discussion related information in member meeting packets and noted that the purpose of the discussion was to assist members in further understanding land acquisition conversations – both easement as well as fee title – and gather Council thoughts and input related the topic. Council discussion followed.

**11. ML2023/FY2024 Project Proposals:** Chair Hartwell reminded the Council that members would be receiving ML23/FY24 Proposal materials after the Council meeting and gave an overview of the scoring process. Executive Director Johnson provided additional process information to the Council. Councilmember Swenson requested that the deadline to turn in scoring materials be extended from July 7, 2022 to July 14, 2022. Staff noted that this requested could be accommodated, but emphasized the importance of members strictly abiding by the July 14 deadline in order to facility staff compilation of scores. Council discussion followed.

**12. Potential Additional 2022 OHF Project Site Visits:** Executive Director Johnson noted that requests had been made by several councilmembers for additional tour opportunities and noted that staff was looking into the possibility of both a prairie tour and a forest enhancement tour. Council discussion followed.

**13. Public Comments:** Chair Hartwell reported that no public comments had been submitted to the Council.

The meeting was adjourned at 9:47am.

APPROVED:

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David Hartwell, Chair

Date

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Kristin Eggerling, Secretary

Date