



## Lessard-Sams Outdoor Heritage Council

### Outdoor Heritage Fund

### FY 2018 Call for Funding Request

**April 1, 2016**

**Deadline for Submission: Thursday, May 26, 2016**

#### Constitutional Amendment - Article XI

*Sec. 15. Outdoor heritage.....funds.....are dedicated, for the benefit of Minnesotans..... and may be spent only to restore, protect, and enhance wetlands, prairies, forests, and habitat for fish, game, and wildlife;.....The dedicated money under this section must supplement traditional sources of funding for these purposes and may not be used as a substitute. Land acquired by fee with money deposited in the outdoor heritage fund under this section must be open to the public taking of fish and game during the open season unless otherwise provided by law.....*

#### Available Funding

The Lessard-Sams Outdoor Heritage Council (LSOHC) is charged with making annual recommendations to the Minnesota Legislature on appropriations from the Outdoor Heritage Fund (OHF). The Council currently **estimates approximately \$100 million will be available for appropriation recommendations** from the Outdoor Heritage Fund (OHF) in fiscal year 2018 (July 1, 2017 - June 30, 2018). This estimate may be revised after November, 2016. The Call for Funding Request is open to all who want to apply.

#### Successful applicants must:

1. Complete the electronic application form found at [www.lsohc.leg.mn/FY2018/index.html](http://www.lsohc.leg.mn/FY2018/index.html) by **4:00 p.m., Central Standard Time, Thursday, May 26, 2016**. A confirmation e-mail will be sent to the applicant upon successful completion of application;
2. Request a minimum of \$400,000. Proposals less than \$400,000 should be submitted to the Conservation Partners Legacy Program. <http://www.dnr.state.mn.us/grants/habitat/cpl/index.html>;
3. Be consistent with the Minnesota Constitution, statute, and state law, and laws on tribal self-governing harvest regulations; including MN Statutes [97A.056](#), and MN Statutes [84.973](#) (Pollinator Habitat Program)
4. Be current with all reporting requirements for past Outdoor Heritage Fund appropriations;
5. Be available to make a formal presentation, testify at meetings, answer questions as necessary and be queried by LSOHC members and staff based on accurate completion of the details provided;

6. Be recommended for funding by the LSOHC; and
7. Be appropriated funds in the 2017 Minnesota Legislative Session beginning fiscal year 2018 (July 1, 2017 – June 30, 2018).

## **Proposal Requirements**

Through this Call for Funding Request, the Council is seeking habitat program or project proposals to recommend for funding that:

1. Are consistent with the Minnesota Constitution, statute, and state law, and laws on tribal self-governing harvest regulations; including MN Statutes [97A.056](#), and MN Statutes [84.973](#) (Pollinator Habitat Program)
2. Are of primary benefit to fish, game, and wildlife;
3. Address the LSOHC Ecological Section Vision and Priorities (attached) in this Call for Funding Request;
4. Demonstrate a capability to successfully manage and implement the project/program(s) being requested;
5. Demonstrate the ability to identify and establish the financial and managerial controls needed to successfully and fully implement the proposed project/program;
6. Provide an up-to-date external financial audit or its equivalent of your organization with no serious adverse findings;
7. Are transparent, understandable, and accessible by the public for input and review;
8. Protect and advance the public interest;
9. Are grounded in science and reflect “best practices” for natural resource management;
10. Take into account existing conservation delivery systems;
11. Encourage efficient and effective conservation solutions;
12. Request a realistic monetary amount given the stated scope and timeframe. (Shorter time frames are viewed positively by the Council)

*Individual applicants cannot submit multiple requests for funding on the same project. If this is done, the Council reserves the right to reject those proposals.*

## **Terms of the Funding**

### **Payment**

The expenses must be direct to and necessary for the program or project, as determined by the state’s fiscal agent, and must protect, enhance or restore prairies, wetlands, forests or habitat for fish, game and wildlife. The funds may not be used for general organization support or overhead. Funds may not be used for fundraising from other sources. Funds may be used for planning and evaluating habitat programs or projects paid for with the OHF; however, the evaluation and planning expenses must be direct to and necessary for the program or project, as presented to the Council. For non-state entities, payment is reimbursement for expenses incurred.

### **Timing**

Recommendation that come forth from this Call for Funding Request will go before the 2017 Legislature. Reimbursable expenses may be incurred on or after July 1, 2017, or the date on which the LSOHC approves the accomplishment plan, whichever is later. Unless otherwise provided by the legislature during the appropriations process, the funds are available until June 30, 2020 when projects must be completed and final accomplishments reported. Funds for restoration or enhancement are available until June 30, 2022, or four years after an acquisition, whichever is later, in order to complete the restoration and enhancement work. If a project has secured at least 15 percent matching federal funds of the total budget, the time period of the appropriation can be extended to equal the availability of federal funding.

## Schedule

April 1, 2016	Call for Funding Issued
May 26, 2016	Deadline to submit proposals for the Call for Funding
July 21, 2016	Deadline: LSOHC members submit selections for Proposal Presentations
August 4, 2016*	Council Meeting: Review proposals and select proposals for hearings
August 23-25, 2016*	Council Meeting and Proposal Hearings
September 9, 2016	Deadline: LSOHC members submit individual allocation selections
September 29, 2016*	Council Meeting: Initial allocation selection
October 10, 2016	Deadline: Draft accomplishment plans submitted that reflect allocation recommendations
November 16, 2016*	Council Meeting: Members review Draft accomplishment plans
December 14, 2016	Council Meeting: Final bill adopted for recommendation to Legislature
June, 2017	Council Meeting: Final Accomplishment plans approved
July 1, 2017	First Day of Project Period

\* Project managers are asked to attend to provide information

\*\* Dates are subject to change, always check the LSOHC website for the current schedule

<p><i>For information and assistance:</i></p> <p><b>Lessard - Sams Outdoor Heritage Council</b>          100 Rev. Dr. Martin Luther King Jr. Blvd.          State Office Building, Room 95          St. Paul, MN 55155</p> <p>Fax: (651) 297-3697</p>	<p><i>LSOHC Staff</i></p> <p><b>Mark Wm. Johnson</b>, Executive Director      651-296-6397  <a href="mailto:mark.johnson@lsohc.leg.mn">mark.johnson@lsohc.leg.mn</a></p> <p><b>Joe Pavelko</b>, Assistant Director      651-297-7142  <a href="mailto:joe.pavelko@lsohc.leg.mn">joe.pavelko@lsohc.leg.mn</a></p> <p><b>Sandy Smith</b>, Project Analyst Manager      651-297-7141  <a href="mailto:sandy.smith@lsohc.leg.mn">sandy.smith@lsohc.leg.mn</a></p> <p><b>Amanda Brazee</b>, Commission Assistant      651-284-6430  <a href="mailto:amanda.brazee@lsohc.leg.mn">amanda.brazee@lsohc.leg.mn</a></p>
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