

# Lessard-Sams Outdoor Heritage Council

## Laws of Minnesota 2017 Accomplishment Plan



**Date:** October 03, 2016

**Program or Project Title:** Conservation Partners Legacy Grant Program Phase IX: Statewide and Metro Habitat

**Funds Recommended:** \$ 9,294,000

**Manager's Name:** Jessica Lee  
**Title:** CPL Program Coordinator  
**Organization:** MN DNR  
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**City:** St. Paul, MN 55155  
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**Legislative Citation:** ML 2017, Ch. X, Art. X, Sec. X

**Appropriation Language:**

**County Locations:** Not Listed

**Regions in which work will take place:**

- Forest / Prairie Transition
- Metro / Urban
- Northern Forest
- Prairie
- Southeast Forest

**Activity types:**

- Enhance
- Protect in Easement
- Protect in Fee
- Restore

**Priority resources addressed by activity:**

- Forest
- Habitat
- Prairie
- Wetlands

### Abstract:

The Conservation Partners Legacy Grant Program will be managed by the Department of Natural Resources to provide competitive matching grants of up to \$400,000 to local, regional, state, and national non-profit organizations and government entities. In its first 7 years of funding, the CPL program has provided 410 grants totaling \$37 million to 133 different grantee organizations, positively affecting over 220,000 acres of habitat. Demand for CPL grants has continued to grow each year as new grantees hear about the program and successful grantees return.

### Design and scope of work:

The CPL program fulfills MS 97a.056 Subd. 3a, directing LSOHC to establish a conservation partner's grant program

encouraging/supporting local conservation efforts. \$8,660,000 will be available for grants. Of this amount, up to \$2,660,000 will be used for projects in the 7-county metro area and in cities with a population of 50,000 people or greater. If funds remain from this \$2,660,000 after two grant rounds, they may be used for projects statewide. Statewide funds may be used in the metro area. This is a stand-alone program, but depends on support/technical advice from public land managers and habitat and acquisition specialists.

Grant activities include enhancement, restoration and protection of forests, wetlands, prairies, and habitat for fish, game, or wildlife in Minnesota. A 10% match from non-state sources is required for all grants, and may be in-kind or cash. Applicants will describe the project, location, activity, habitat, benefit, etc. For acquisition projects, applicants will describe the parcel selection process. CPL Staff will develop an RFP incorporating LSOHC priorities. Staff works with applicants to submit applications, oversees grant selection, prepares/executes grant documents, reviews expenditures, approves payments/reports, monitors work, and assists recipients with close-out. Staff complies with Office of Grants Management policies.

The CPL program has 3 annual grant cycles- Traditional, Metro, and Expedited Conservation Projects (ECP). The Traditional and Metro cycles will have one grant round beginning August 2017 and a second round if funds remain. Projects under \$25,000 will have a simplified application. The ECP grant cycle will be open continuously beginning August 2017, and applications will be awarded up to 5 times through May 2018, depending on available funds. DNR may choose to make additional awards, consistent with DNR and OHF policy and guidance, if additional funding becomes available.

CPL staff review applications for completeness. Technical Review Committees, comprised of habitat experts across the state and approved by the DNR Commissioner, review and score Traditional and Metro applications based on evaluation criteria (see attached). The DNR Directors of Fish and Wildlife, Eco Waters, and Forestry review the committee's recommendations and provide a final ranking to the Commissioner. Funding decisions are made by the Commissioner's office. ECP grants are reviewed by CPL staff and DNR habitat experts using established criteria. The Director of Fish and Wildlife makes final funding decisions for ECP.

Grantees are required to submit annual and final accomplishment reports. Grantees are paid on a reimbursement or "for services rendered" basis, meaning payment is made to the grantee after work has been performed. Proof that the vendor was paid must be submitted to staff before additional payments are made. Funds may be advanced for acquisitions to accommodate cash flow needs.

Administration costs of \$634,000 include salary/fringe, direct support services, travel, supplies, outreach, ongoing application system/database maintenance, and other professional services. Three FTEs are needed to manage and effectively promote the program, monitor grants, and meet requirements.

## **How does the request address MN habitats that have: historical value to fish and wildlife, wildlife species of greatest conservation need, MN County Biological Survey data, and/or rare, threatened and endangered species inventories:**

All CPL project requests include a Natural Heritage Database Review, which addresses wildlife species of greatest conservation need, the MN County Biological Survey data, and/or rare, threatened and endangered species inventories. These results are incorporated into the requests, along with mitigation measures if needed. Habitat value/species benefits is also one of the evaluation criterion used to score applications.

## **Describe the science based planning and evaluation model used:**

The CPL program has a Technical Review Committee that reviews and scores projects based on evaluation criteria. One of the evaluation criterion addresses the overall project value, and includes the habitat quality and quantity of the site, whether or not it is part of a habitat corridor, and the use of currently accepted practices based on sound conservation science. A second evaluation criterion addresses the habitat benefits of the proposal, such as protecting areas identified in the MN County Biological Survey. A third evaluation criterion addresses public use and access, and the project's proximity to other protected lands.

## **Which sections of the Minnesota Statewide Conservation and Preservation Plan are applicable to this program:**

- H1 Protect priority land habitats
- H5 Restore land, wetlands and wetland-associated watersheds

## **Which other plans are addressed in this program:**

- Minnesota DNR Strategic Conservation Agenda
- Plans addressed will vary depending on applications received and approved.

## Which LSOHC section priorities are addressed in this program:

### Forest / Prairie Transition:

- Protect, enhance, and restore wild rice wetlands, shallow lakes, wetland/grassland complexes, aspen parklands, and shoreland that provide critical habitat for game and nongame wildlife

### Metro / Urban:

- Protect, enhance, and restore remnant native prairie, Big Woods forests, and oak savanna with an emphasis on areas with high biological diversity

### Northern Forest:

- Protect shoreland and restore or enhance critical habitat on wild rice lakes, shallow lakes, cold water lakes, streams and rivers, and spawning areas

### Prairie:

- Protect, enhance, and restore remnant native prairie, Big Woods forests, and oak savanna

### Southeast Forest:

- Protect, enhance, and restore habitat for fish, game, and nongame wildlife in rivers, cold-water streams, and associated upland habitat

## Relationship to other funds:

- Not Listed

### Describe the relationship of the funds:

Not Listed

## How does this program include leverage in funds or other effort to supplement any OHF appropriation:

This CPL proposal accelerates and/or supplements the wildlife and habitat management plans and activities of numerous nonprofit organizations and governments throughout the state of Minnesota. Partnerships and leverage are both encouraged, as reflected in the Evaluation Criteria. A minimum of 10% match is required, but more is often contributed. Many proposals include local match from multiple partner organizations. One of the evaluation criterion addresses the financial assessment of the project, which includes partner commitment and match as well as how the project supplements existing funding.

## Describe the source and amount of non-OHF money spent for this work in the past:

Not Listed

## How will you sustain and/or maintain this work after the Outdoor Heritage Funds are expended:

Applicants are asked to describe or submit their long-term management plans when submitting a project proposal, and the Technical Review Committee considers these plans when scoring proposals and making funding recommendations. The sustainability of the project is also addressed through one of the evaluation criterion. Long-term maintenance commitment from the applicant is crucial to a successful proposal. The CPL program has a monitoring process to ensure that funds are being used to complete work as described in the grantee's work plans. The CPL natural resource specialist conducts site visits for projects that are over \$50,000, and smaller projects as needed. When conducting site visits, CPL staff meets with the project manager and land manager to discuss and evaluate the work, and to address any issues that may have come up during the grant period.

## Explain the things you will do in the future to maintain project outcomes:

Not Listed

## Activity Details:

If funded, this program will meet all applicable criteria set forth in MS 97A.056 - **Yes**

Will there be planting of corn or any crop on OHF land purchased or restored in this program - **No**

Will local government approval be sought prior to acquisition - **Yes**

Is the land you plan to acquire free of any other permanent protection - **Yes**

Is this land currently open for hunting and fishing - **Yes**

The land may be open for hunting and fishing, depending on individual project applications.

Will the land be open for hunting and fishing after completion - **Yes**

All lands acquired with CPL funds will be open for hunting and fishing as required by law.

Who will eventually own the fee title land?

Not Listed

Will the eased land be open for public use - **Yes**

Public use will depend on the conditions of the easement.

Is the land you plan to acquire free of any other permanent protection - **Yes**

Who will manage the easement?

Not Listed

Who will be the easement holder?

Not Listed

Are there currently trails or roads on any of the acquisitions on the parcel list - **No**

Will new trails or roads be developed or improved as a result of the OHF acquisition - **No**

Will restoration and enhancement work follow best management practices including MS 84.973 Pollinator Habitat Program - **Yes**

Is the activity on permanently protected land per 97A.056, subd 13(f), tribal lands, and/or public waters per MS 103G.005, Subd. 15 - **Yes**  
(**WMA, WPA, SNA, AMA, Private Land, County/Municipal, Refuge Lands, Public Waters, State Wilderness Areas, State Recreation Areas, State Forests**)

### Accomplishment Timeline:

Activity	Approximate Date Completed
Solicit applications: RFP posted online	August 2017
First round applications due (ECP applications accepted continuously)	September 2017
First round grantees announced	December 2017
First round grants encumbered, grantees begin work	January 2018
Solicit round 2 applications, if needed	January 2018
Round 2 applications due	March 2018
Round 2 grantees announced	May 2018
Round 2 grants encumbered, grantees start work	June 2018
Ongoing grant monitoring, per OGM policy	June 2019, 2020, 2021
Annual reports to the council	August 2018, 2019, 2020
Grantees complete grants and submit final reports	June 2021
Final report to council	August 2021

**Date of Final Report Submission:** 10/31/2021

### Federal Funding:

Do you anticipate federal funds as a match for this program - **No**

## **Outcomes:**

### **Programs in the northern forest region:**

- Outcomes are dependent on proposals received and approved.

### **Programs in forest-prairie transition region:**

- Outcomes are dependent on proposals received and approved.

### **Programs in metropolitan urbanizing region:**

- Outcomes are dependent on proposals received and approved.

### **Programs in southeast forest region:**

- Outcomes are dependent on proposals received and approved.

### **Programs in prairie region:**

- Outcomes are dependent on proposals received and approved.

# Budget Spreadsheet

*Budget reallocations up to 10% do not require an amendment to the Accomplishment Plan*

**How will this program accommodate the reduced appropriation recommendation from the original proposed requested amount**

reduced it proportionally to be consistent with my original request (approximately 31% of the total grant funding amount).

**Total Amount of Request: \$ 9294000**

## Budget and Cash Leverage

BudgetName	LSOHC Request	Anticipated Leverage	Leverage Source	Total
Personnel	\$490,000	\$0		\$490,000
Contracts	\$8,660,000	\$866,000	grantees and partners	\$9,526,000
Fee Acquisition w/ PILT	\$0	\$0		\$0
Fee Acquisition w/o PILT	\$0	\$0		\$0
Easement Acquisition	\$0	\$0		\$0
Easement Stewardship	\$0	\$0		\$0
Travel	\$40,000	\$0		\$40,000
Professional Services	\$50,000	\$0		\$50,000
Direct Support Services	\$44,000	\$0		\$44,000
DNR Land Acquisition Costs	\$0	\$0		\$0
Capital Equipment	\$0	\$0		\$0
Other Equipment/Tools	\$0	\$0		\$0
Supplies/Materials	\$10,000	\$0		\$10,000
DNR IDP	\$0	\$0		\$0
Total	\$9,294,000	\$866,000		\$10,160,000

## Personnel

Position	FTE	Over # of years	LSOHC Request	Anticipated Leverage	Leverage Source	Total
CPL Program Coordinator	1.00	2.00	\$180,000	\$0		\$180,000
CPL Natural Resource Specialist	1.00	2.00	\$160,000	\$0		\$160,000
CPL Grant Specialist	1.00	2.00	\$150,000	\$0		\$150,000
Total	3.00	6.00	\$490,000	\$0		\$490,000

Amount of Request: \$9,294,000

Amount of Leverage: \$866,000

Leverage as a percent of the Request: 9.32%

DSS + Personnel: \$534,000

As a % of the total request: 5.75%

**How did you determine which portions of the Direct Support Services of your shared support services is direct to this program:**

Not Listed

**Does the amount in the contract line include R/E work?**

Not Listed

**Describe and explain leverage source and confirmation of funds:**

Not Listed

## Output Tables

**Table 1a. Acres by Resource Type**

Type	Wetlands	Prairies	Forest	Habitats	Total
Restore	0	0	0	0	0
Protect in Fee with State PILT Liability	0	0	0	0	0
Protect in Fee W/O State PILT Liability	0	0	0	0	0
Protect in Easement	0	0	0	0	0
Enhance	0	0	0	0	0
Total	0	0	0	0	0

**Table 2. Total Funding by Resource Type**

Type	Wetlands	Prairies	Forest	Habitats	Total
Restore	\$0	\$0	\$0	\$0	\$0
Protect in Fee with State PILT Liability	\$0	\$0	\$0	\$0	\$0
Protect in Fee W/O State PILT Liability	\$0	\$0	\$0	\$0	\$0
Protect in Easement	\$0	\$0	\$0	\$0	\$0
Enhance	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0

**Table 3. Acres within each Ecological Section**

Type	Metro Urban	ForestPrairie	SE Forest	Prairie	N Forest	Total
Restore	0	0	0	0	0	0
Protect in Fee with State PILT Liability	0	0	0	0	0	0
Protect in Fee W/O State PILT Liability	0	0	0	0	0	0
Protect in Easement	0	0	0	0	0	0
Enhance	0	0	0	0	0	0
Total	0	0	0	0	0	0

**Table 4. Total Funding within each Ecological Section**

Type	Metro Urban	ForestPrairie	SE Forest	Prairie	N Forest	Total
Restore	\$0	\$0	\$0	\$0	\$0	\$0
Protect in Fee with State PILT Liability	\$0	\$0	\$0	\$0	\$0	\$0
Protect in Fee W/O State PILT Liability	\$0	\$0	\$0	\$0	\$0	\$0
Protect in Easement	\$0	\$0	\$0	\$0	\$0	\$0
Enhance	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

**Table 5. Average Cost per Acre by Resource Type**

Type	Wetlands	Prairies	Forest	Habitats
Restore	\$0	\$0	\$0	\$0
Protect in Fee with State PILT Liability	\$0	\$0	\$0	\$0
Protect in Fee W/O State PILT Liability	\$0	\$0	\$0	\$0
Protect in Easement	\$0	\$0	\$0	\$0
Enhance	\$0	\$0	\$0	\$0

**Table 6. Average Cost per Acre by Ecological Section**

Type	Metro/Urban	Forest/Prairie	SE Forest	Prairie	Northern Forest
Restore	\$0	\$0	\$0	\$0	\$0
Protect in Fee with State PILT Liability	\$0	\$0	\$0	\$0	\$0
Protect in Fee W/O State PILT Liability	\$0	\$0	\$0	\$0	\$0
Protect in Easement	\$0	\$0	\$0	\$0	\$0
Enhance	\$0	\$0	\$0	\$0	\$0

**Target Lake/Stream/River Feet or Miles**

0



## Parcel List

*For restoration and enhancement programs ONLY: Managers may add, delete, and substitute projects on this parcel list based upon need, readiness, cost, opportunity, and/or urgency so long as the substitute parcel/project forwards the constitutional objectives of this program in the Project Scope table of this accomplishment plan. The final accomplishment plan report will include the final parcel list.*

### Section 1 - Restore / Enhance Parcel List

No parcels with an activity type restore or enhance.

### Section 2 - Protect Parcel List

No parcels with an activity type protect.

### Section 2a - Protect Parcel with Bldgs

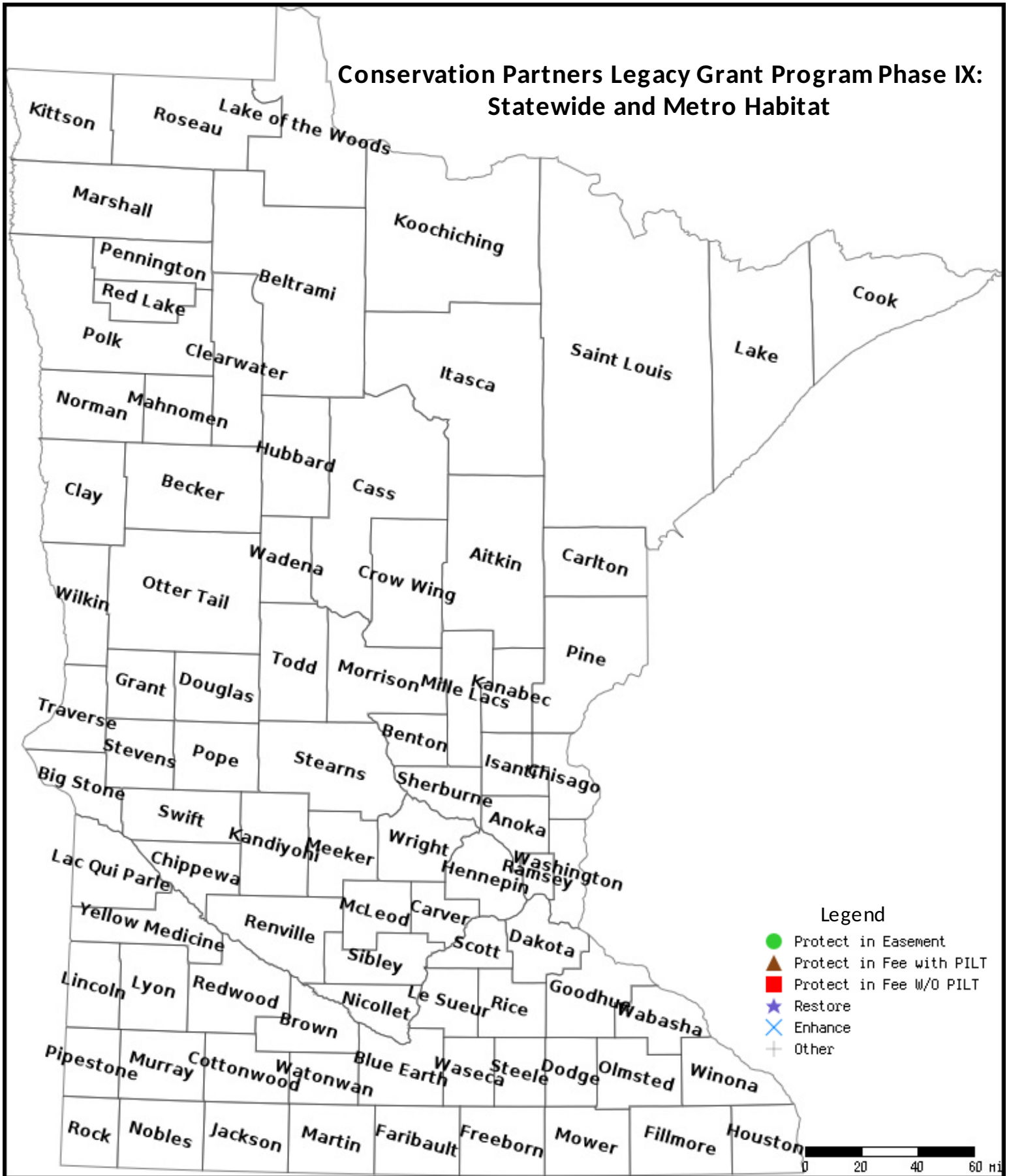
No parcels with an activity type protect and has buildings.

### Section 3 - Other Parcel Activity

No parcels with an other activity type.

# Parcel Map

## Conservation Partners Legacy Grant Program Phase IX: Statewide and Metro Habitat



Data Generated From Parcel List

Parcels will be chosen through a competitive grant application review process.



# Lessard-Sams Outdoor Heritage Council Comparison Report

**Program Title:** 2017 - Conservation Partners Legacy Grant Program Phase IX: Statewide and Metro Habitat

**Organization:** MN DNR

**Manager:** Jessica Lee

## Budget

Requested Amount: \$11,634,000

Appropriated Amount: \$9,294,000

Percentage: 79.89%

Budget Item	Total Requested		Total Appropriated		Percentage of Request	
	LSOHC Request	Anticipated Leverage	Appropriated Amount	Anticipated Leverage	Percentage of Request	Percentage of Leverage
Personnel	\$490,000	\$0	\$490,000	\$0	100.00%	-
Contracts	\$11,000,000	\$1,100,000	\$8,660,000	\$866,000	78.73%	78.73%
Fee Acquisition w/ PILT	\$0	\$0	\$0	\$0	-	-
Fee Acquisition w/o PILT	\$0	\$0	\$0	\$0	-	-
Easement Acquisition	\$0	\$0	\$0	\$0	-	-
Easement Stewardship	\$0	\$0	\$0	\$0	-	-
Travel	\$40,000	\$0	\$40,000	\$0	100.00%	-
Professional Services	\$50,000	\$0	\$50,000	\$0	100.00%	-
Direct Support Services	\$44,000	\$0	\$44,000	\$0	100.00%	-
DNR Land Acquisition Costs	\$0	\$0	\$0	\$0	-	-
Capital Equipment	\$0	\$0	\$0	\$0	-	-
Other Equipment/Tools	\$0	\$0	\$0	\$0	-	-
Supplies/Materials	\$10,000	\$0	\$10,000	\$0	100.00%	-
DNR IDP	\$0	\$0	\$0	\$0	-	-
<b>Total</b>	<b>\$11,634,000</b>	<b>\$1,100,000</b>	<b>\$9,294,000</b>	<b>\$866,000</b>	<b>79.89%</b>	<b>78.73%</b>

### How will this program accommodate the reduced appropriation recommendation from the original proposed requested amount?

reduced it proportionally to be consistent with my original request (approximately 31% of the total grant funding amount).

# Output

**Table 1a. Acres by Resource Type**

Type	Total Proposed	Total in AP	Percentage of Proposed
Restore	0	0	-
Protect in Fee with State PILT Liability	0	0	-
Protect in Fee W/O State PILT Liability	0	0	-
Protect in Easement	0	0	-
Enhance	0	0	-

**Table 2. Total Funding by Resource Type**

Type	Total Proposed	Total in AP	Percentage of Proposed
Restore	0	0	-
Protect in Fee with State PILT Liability	0	0	-
Protect in Fee W/O State PILT Liability	0	0	-
Protect in Easement	0	0	-
Enhance	0	0	-

**Table 3. Acres within each Ecological Section**

Type	Total Proposed	Total in AP	Percentage of Proposed
Restore	0	0	-
Protect in Fee with State PILT Liability	0	0	-
Protect in Fee W/O State PILT Liability	0	0	-
Protect in Easement	0	0	-
Enhance	0	0	-

**Table 4. Total Funding within each Ecological Section**

Type	Total Proposed	Total in AP	Percentage of Proposed
Restore	0	0	-
Protect in Fee with State PILT Liability	0	0	-
Protect in Fee W/O State PILT Liability	0	0	-
Protect in Easement	0	0	-
Enhance	0	0	-