

**Main Request for Funding Form**

**Lessard-Sams Outdoor Heritage Council  
Fiscal Year 2012**

- Program or Project Title: **OtterTail County Wildlife Habitat Restoration, Improvement & Enhancement Program**

Funds Requested (\$000s)	Funding Request	OHF Out-Year Projections of Needs		
	FY 2012	FY 2013	FY 2014	FY 2015
Outdoor Heritage Fund	<b>\$275,000.00</b>	0	0	0

**Manager's Name:** Darren Newville  
**Organization:** East Otter Tail Soil and Water Conservation District  
**Street Address:** 8101 Jenny Ave SW  
**City:** Perham State MN **Zip:** 56573  
**Telephone:** (218)346-4260 Ext 3  
**E-Mail:** darren.newville@mn.nacdnet.net  
**Organization Web Site:** www.eotswcd.org

**County Location:** *Otter Tail*

**Ecological Planning Regions:**

- Northern Forest     
  Forest/Prairie Transition     
  Southeast Forest  
 Prairie     
  Metro/Urban

**Activity Type:**

- Protect     
  Restore     
  Enhance

**Priority Resources addressed by activity:**

- Wetlands     
  Forests     
  Prairie     
  Habitat

**Project Abstract**

Provide incentives to private landowners willing to restore, protect and enhance wetland, prairie and forest habitats for fish and game on private lands using currently accepted practice standards.

## Project Narrative

### Design and scope of work

Restore, and/or enhance up to 400 acres of wetland, lake shore, prairie, and forest habitats in the three ecological regions that are represented in Otter Tail County using practices that are appropriate in each of these ecological regions. To the extent possible vegetation and seeds only of ecotypes native to Minnesota, and preferably of local ecotype, using a high diversity of species will be used. In the Prairie Region restore and/or enhance native prairie habitats with an emphasis on nesting cover for both waterfowl and upland game birds. In the Forest Prairie Transitional Region restore habitat including prairie, oak savannah and hardwood forest habitats with an emphasis on nesting cover for waterfowl and various upland game birds including Wild Turkey, along with big game species including white tailed deer. In the Northern Forest Region restore and/or enhance of forest habitats including forest opening, forest reestablishment with an emphasis on forest upland game birds, waterfowl, and big game species. Wetland restoration and/or enhancement and lake shore habitat restoration and buffers will be a priority in all three ecosystems where appropriate.

### Details/Process:

1. Qualifying landowners would apply to local SWCD. Applications would be limited to 75% of the total cost of the project or \$10,000, whichever is less.
2. SWCD staff would work with landowner to develop a wildlife habitat plan that meets accepted practice standards along with a cost estimate for the project. This plan would include a detailed listing of work/materials needed. Instructions for proper site preparation, installation and an operation and maintenance plan would also be included. SWCD will work with other resource agencies including but not limited to DNR, NRCS, USF&WS, to help develop plans as needed.
3. Local SWCD would form a ranking committee which would include local wildlife management and resource professionals along with representatives from local conservation/sportsman organizations to review applications and develop local project priority recommendations for the local SWCD Board of Supervisors. These committees could develop and recommend local priority areas for use of these funds using guidance from the various state plans including the Minnesota Statewide Conservation and Preservation Plan. (This committee could also be used to define larger fish and wildlife habitat project needs that could be forwarded to the LSOHC for consideration.)
4. SWCD Board of Supervisors would take action to approve encumbering dollars for applications.

5. Landowner would record a Covenant on the deed of the property restricting the future development of the property and protect the wildlife habitat on the acres enrolled.
6. SWCD technical staff would assist landowner with and supervise the installation of the practices in the plan.
7. When project is completed the landowner would submit a cost-share voucher to SWCD for payment. SWCD staff with Technical Approval Authority (TAA) would inspect and sign off on completion of practices. SWCD staff would review bills for accuracy and present voucher to SWCD Board of Supervisor to approve payment.
8. SWCD Board of Supervisors would take action on final approval and payment for the project.
9. SWCD would report on projects directly to the LSOHC and to BWSR via the eLink reporting system.
10. Project would be inspected periodically through life of contract to ensure operation and maintenance plans are followed. SWCD staff would perform inspections on a rotation of the year, year, year, year, year, and year. SWCD staff would consult with landowner on any maintenance activities needed.

## Planning

These excerpts that were taken from the Summary of the State Conservation and Preservation Plan show how this project would relate to that Plan.

### **Rec. H1 Protect priority land habitats – pp. 63-67**

- Priority areas identified in integrated mapping assessing critical land habitat and threats to habitat – pp.33-63
- Restore ecoregion-appropriate, landscape scale complexes focused on existing remnant habitats with a goal of developing conservation corridors.
- Private landowner action through use of BMPs

### **Rec. H2 Protect critical shorelands of streams & lakes – pp. 67-74**

- Increase private land protection using a diversity of tools: conservation easements, incentives/conservation tax credits, buffers, BMPs, shoreland regulations, conservation development

### **Rec. LU2 Support local & regional conservation-based community planning – pp. 104-108**

- Promote local land use planning that advances the permanent protection and restoration of habitat
- Directs the broad power of local governments in determining land use outcomes to achieve state natural resource protection goals

### **Relationship to Other Constitutional Funds**

*Projects completed through this program could possibly add to habitat on private property near existing or future WMAs, WPAs, AMAs, etc that are receiving funds through this and other Constitutional Funds.*

### Relationship to Current Organizational Budget

*This project would bring additional funds to the county to be used on habitat projects that have not been funded due to a shortage of the federal Wildlife Habitat Improvement Program (WHIP). We will still continue to make applications for the WHIP program.*

### Sustainability and Maintenance

Project would be inspected periodically through life of contract to ensure operation and maintenance plans are followed. SWCD staff would perform inspections on a rotation of the year, year, year, year, year, and year. SWCD staff would consult with landowner on any maintenance activities needed.

### Types of Projects

#### Fee Acquisition Projects

Will local government approval be sought prior to acquisition?

Yes                       No, please explain                       not applicable

If no, please explain here:

Is the land you plan to acquire free of any other permanent protection?

Yes                       No, please explain                       not applicable

If no, please explain here:

#### Easement Acquisition Projects

Will the eased land be open for public use?

Yes                       No, please explain                       not applicable

If no, please explain here:

Will the conservation easement be permanent?

Yes                       No, please explain                       not applicable

If no, please explain here: Program Participants will be required to record a covenant of the land enrolled in the program protecting it from development and ensuring that it will be managed for wildlife habitat in the future.

#### Restoration and Enhancement Projects

Is the activity on permanently protected land and/or public waters?

Yes                       No, please explain                       not applicable

If no, please explain here:

Does the activity take place on an Aquatic Management Area (AMA), Scientific and Natural Area (SNA), Wildlife Management Area (WMA), or State Forests?

Yes, which ones                       No, please explain                       not applicable

If so, please indicate which ones: Program Participants will be required to record a covenant of the land enrolled in the program protecting it from development and ensuring that it will be managed for wildlife habitat in the future. See example of Covenant

### Accomplishment Timeline

Activity	Milestone	Date
<i>Application and Ranking Period</i>	Applications are taken, ranked and have SWCD Board approval	December 31, 2012
<i>Covenants Recorded</i>	Covenants are drafted and recorded	March 31, 2013
<i>Certifications</i>	Practices installed and certified	August 30, 2013

#### Attachments:

- A. Budget
- B. Proposed Outcome Tables 1-5
- C. Map
- D. Parcel List
- E. Sample Covenant

**Attachment A. Budget Spreadsheet**

[Link Here to definitions of the budget items below.](#)

**Total Amount of Request**     \$ 275,000 *From page 1 on the funding form.*

**Personnel**

Position breakdown here	FTE	Over # of years	LSOHC Request	Anticipated Cash Leverage	Cash Leverage Source	Total
<i>1/2 Technician</i>	0.5		\$ 25,000			\$ 25,000
<i>Admin</i>	0.15		\$ 7,500			\$ 7,500
<i>position 3</i>						\$ -
<i>position 4</i>						\$ -
<i>position 5</i>						\$ -
<i>position 6</i>						\$ -
<i>position 7</i>						\$ -
<b>Total</b>	0.65		\$ 32,500	\$ -	\$ -	\$ 32,500

**Budget and Cash Leverage** *(All your LSOHC Request Funds must be direct to and necessary for program outcomes.)*

*Please describe how you intend to spend the requested funds.*

Budget Item	LSOHC Request	Anticipated Cash Leverage	Cash Leverage Source	Total
<b>Personnel - auto entered from above</b>	\$ 32,500	\$ -	\$ -	\$ 32,500
<b>Contracts</b>	\$ 242,500	\$ 80,834	<i>Landowner match</i>	\$ 323,334
<b>Fee Acquisition w/ PILT (breakout in table 6 &amp; 7)</b>	\$ -			\$ -
<b>Fee Acquisition w/o PILT (breakout in table 6 &amp; 7)</b>				\$ -
<b>Easement Acquisition</b>	\$ -			\$ -
<b>Easement Stewardship</b>				\$ -
<b>Travel (in-state)</b>	\$ -	\$ -	\$ -	\$ -
<b>Professional Services</b>				\$ -
<b>DNR Land Acquisition Costs</b>	\$ -			\$ -
<b>Other</b>				\$ -
Capital Equipment	\$ -			\$ -
Other Equipment/Tools	\$ -			\$ -
Supplies/Materials	\$ -	\$ -	\$ -	\$ -
	\$ 275,000	\$ 80,834	\$ -	\$ 355,834

## Attachment B. Proposed Outcome Tables

Only enter data in the outlined cells

*Table 1 and Table 3 column totals should be the same AND Table 2 and Table 4 column totals should be the same*

*If your project has lakes or shoreline miles instead of land acres, convert miles to acres for Tables 1 and 3 using the following conversion:*

*Lakeshore = 6 acres per lakeshore mile / Stream & River Shore = 12 acres per linear mile, if both sides*

### Table 1. Acres by Resource Type

Describe the scope of the project in acres (use conversion above if needed)

	Wetlands	Prairies	Forest	Habitats	Total
Restore					0
Protect					0
Enhance	50	175	175		400
<b>Total</b>	50	175	175	0	

Total Acres (sum of Total column)

400

Total Acres (sum of Total row)

400

*These two cells should be the same figure.*

### Table 2. Total Requested Funding by Resource Type

	Wetlands	Prairies	Forest	Habitats	Total
Restore					\$ -
Protect					\$ -
Enhance	\$ 91,666	\$ 91,667	\$ 91,667		\$ 275,000
<b>Total</b>	\$ 91,666	\$ 91,667	\$ 91,667	\$ -	

Total Dollars (sum of Total column)

\$ 275,000

Total Dollars (sum of Total row)

\$ 275,000

*These two cells should be the same figure.*

Check to make sure this amount is the same

as the Funding Request Amount on page 1 of Main Funding Form.

### Table 3. Acres within each Ecological Section

	Metro/Urban	Forest/Prairie	SE Forest	Prairie	Northern Forest	Total
Restore						0
Protect						0
Enhance		200		125	75	400
<b>Total</b>	0	200	0	125	75	

Total Acres (sum of Total column)

400

Total Acres (sum of Total row)

400

Total Acres from Table 1.

400

*These three cells should be the same figure.*

## Attachment B. Proposed Outcome Tables

**Table 4. Total Requested Funding within each Ecological Section**

	Metro/Urban	Forest/Prairie	SE Forest	Prairie	Northern Forest	Total
Restore						\$ -
Protect						\$ -
Enhance		\$ 137,500		\$ 85,938	\$ 51,562	\$ 275,000
<b>Total</b>	\$ -	\$ 137,500	\$ -	\$ 85,938	\$ 51,562	

Total Dollars (sum of Total column)

\$ 275,000

*These two cells should be the same figure.*

Total Dollars (sum of Total row)

\$ 275,000

Check to make sure these amounts are the same

as the Funding Request Amount on page 1 of Main Funding Form.

**Table 5. Target Lake/Stream/River Miles**

# miles of Lakes / Streams / Rivers Shoreline

**Table 6. Acquisition by PILT Status (enter information in acres)**

	Wetlands	Prairies	Forests	Habitats	Total
Acquired in Fee with State PILT Liability					0
Acquired in Fee without State PILT Liability					0
Permanent Easement NO State PILT Liability					0

**Table 7. Estimated Value of Acquisition by PILT Status (enter information in dollars)**

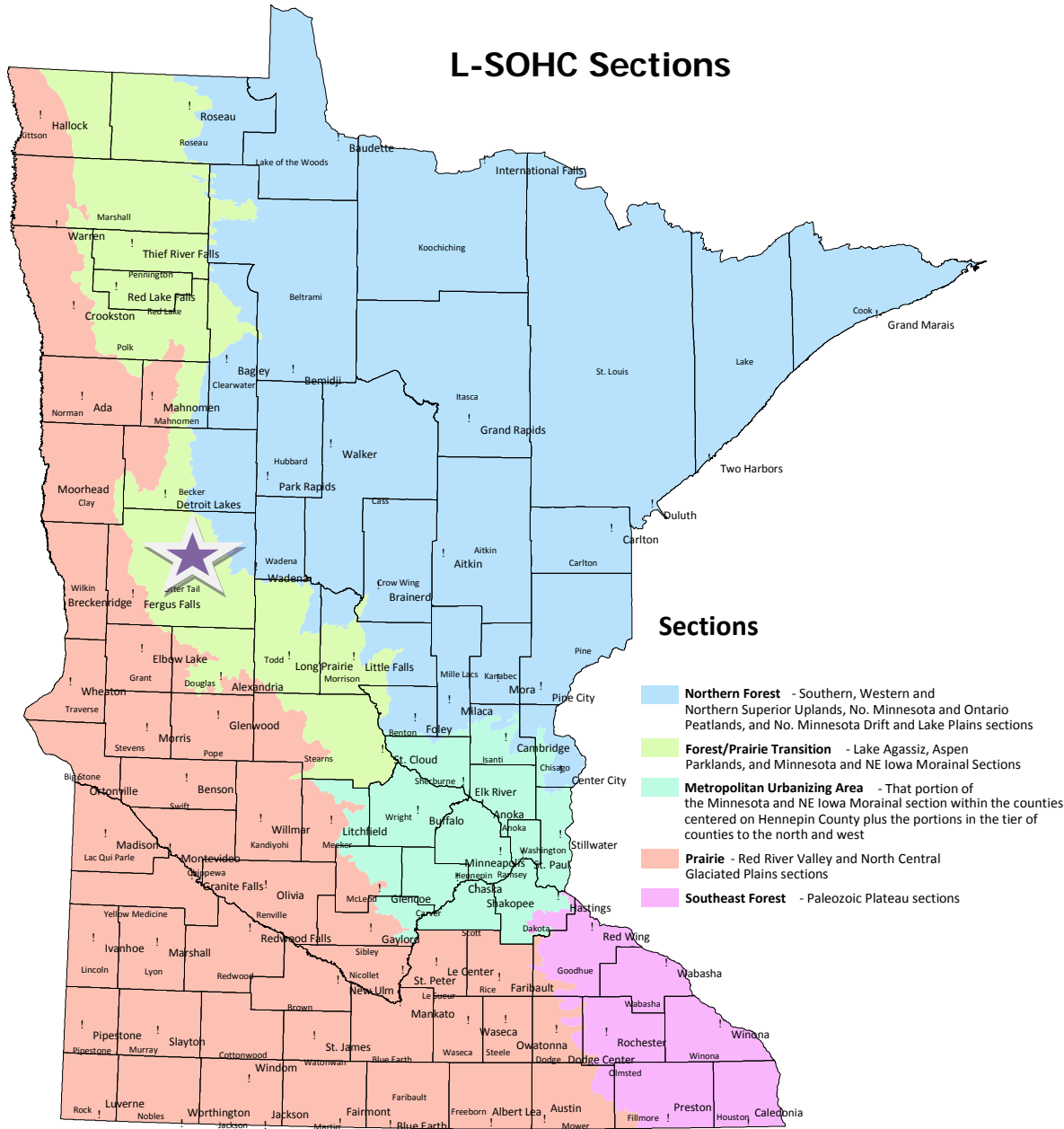
	Wetlands	Prairies	Forests	Habitats	Total
Acquired in Fee with State PILT Liability					\$ -
Acquired in Fee without State PILT Liability					\$ -
Permanent Easement NO State PILT Liability					\$ -



## Attachment C.

**Instructions:** Double left click to bring up the map editor. Symbols should be on the left side of the pop-up banner at the top of your screen or at the bottom left depending on your software.

If you can't bring up the interactive map editor: 1) Make a paper copy of the map, 2) By hand place symbols on the map corresponding to the location of the projects in your proposal, 3) Scan the marked map to a pdf, 4) Attach to web form.



## Attachment D. Parcel List

Program Title

County	Township	Range	Direction	Section	TRDS	# of acres	Budgetary Estimate (includes administrative, restoration or other related costs and do not include matching money contributed or earned by the transaction)	Description	Activity R=Restore P=Protect E=Enhance	Any existing protection? (yes/no)	Open to hunting and fishing? (yes/no)
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Parcel Name

*Various Parcels (Based of of Local Rar Otter Tail*

*\$275,000*

*P*